

**Gareth Owens LL.B Barrister/Bargyfreithiwr**  
Chief Officer (Governance)  
Prif Swyddog (Llywodraethu)



CS/NG

1 February 2024

Nicola Gittins/ 01352 702345  
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To: Cllr Dave Mackie (Chair)

Councillors: Marion Bateman, Paul Cunningham, Adele Davies-Cooke, Mared Eastwood, Roz Mansell, Debbie Owen and Andrew Parkhurst

**RELIGIOUS DENOMINATIONS:**

Church in Wales Representatives

(St Asaph Diocese)

Jennie Downes (Diocesan Office)

Marina Parsons (Headteacher Trelawnyd)

Roman Catholic Representatives

Wendy White(Diocesan Office)

and John Morgan (St Anthony's Catholic Primary School)

Presbyterian Church of Wales

(Henaduriaeth y Gogledd Ddwyrain)

Rev. Huw Powell Davies and

Ann Smith

**TEACHER ASSOCIATIONS:**

Secondary Heads

Catherine McCormack (St Richard Gwyn Catholic High School)

Primary Heads Federation

Anna Stephens (St John the Baptist VA School)

Secondary RE Specialist

Lyn Oakes (Alun High School)

College Representative Deeside VI

Robert Hughes (Coleg Cambria)

Primary Classroom Teachers

Amira Mattar (Westwood CP School)

Special School Representative

Julian Lewis (Ysgol Pen Coch)

Dear Sir / Madam

A remote meeting of the **FLINTSHIRE SACRE / STANDING ADVISORY COUNCIL (SAC)** will be held on **WEDNESDAY, 7TH FEBRUARY, 2024** at **4.00 PM** to consider the following items.

Yours sincerely

Steven Goodrum  
Democratic Services Manager

The meeting will be live streamed onto the Council's website. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire.publici.tv/core/portal/home>

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

## **A G E N D A**

### **1 APOLOGIES FOR ABSENCE**

### **2 DECLARATIONS OF INTEREST: CODE OF LOCAL GOVERNMENT CONDUCT**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

### **3 MINUTES (Pages 5 - 8)**

To approve and sign as a correct record the minutes of the previous meeting.

### **4 ANALYSIS OF INSPECTION REPORTS (Pages 9 - 12)**

To receive a report from Vicky Barlow, Senior Manager for School Improvement, Education and Youth Portfolio

### **5 CRITERIA FOR CO-OPTION OF MEMBERS**

To receive a verbal report from Kim Brookes, Clerk to the Committee (Senior Manager Business Support and School Governance, Education and Youth Portfolio).

### **6 TERMS OF REFERENCE FOR STANDING ADVISORY COUNCIL (SAC)**

To receive a verbal update on the proposed timetable from Kim Brookes, Clerk to the Committee (Senior Manager Business Support and School Governance, Education and Youth Portfolio)

### **7 CORRESPONDENCE**

### **8 WASACRE CONFERENCE JUNE 13 2024**

Diary marker circulated previously to members.

### **9 FUTURE MEETINGS**

Future meetings will be held at 4pm on the following dates:

Wednesday 5 June 2024

## **Procedural Note on the conduct of meetings**

The Chair will open the meeting and introduce themselves.

The meeting will be attended by a number of Councillors. Officers will also be in attendance to present reports, with Democratic Services officers acting as hosts of the meeting.

All attendees are asked to ensure their mobile phones are switched off and that any background noise is kept to a minimum.

All microphones are to be kept muted during the meeting and should only be unmuted when invited to speak by the Chair. When invitees have finished speaking they should go back on mute.

To indicate to speak, Councillors will use the chat facility or use the electronic raise hand function. The chat function may also be used for questions, relevant comments and officer advice and updates.

The Chair will call the speakers, with elected Members addressed as 'Councillor' and officers addressed by their job title e.g. Chief Executive' or name. From time to time, the officer advising the Chair will explain procedural points or suggest alternative wording for proposals, to assist the Committee.

If and when a vote is taken, the Chair will explain that only those who oppose the proposal(s), or who wish to abstain will need to indicate. The officer advising the Chair will indicate whether the proposals are carried.

If a more formal vote is needed, this will be by roll call – where each Councillor will be asked in turn (alphabetically) how s/he wishes to vote

At County Council and Planning Committee meetings speaker's times are limited. A bell will be sounded to alert that the speaker has one minute remaining

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